



*“Stronger together”*

# Grantham Town Council

Town Council Parlour  
The Guildhall, St Peter's Hill  
Grantham NG31 6PZ

## **NOTICE OF A MEETING OF THE FINANCE COMMITTEE**

**To:** All Members of the Finance Committee

You are hereby summoned to attend a meeting of the **Finance Committee** of Grantham Town Council to be held in **The Parlour, The Guildhall, St Peter's Hill, Grantham** at **19:00** hours on **Tuesday 11 February 2025** for the purpose of transacting the following business.

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| <b>1</b>  | <b>Chairmans Welcome</b><br>For the Chairman to welcome Members and other attendees to the meeting.                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>2</b>  | <b>Apologies for Absence</b><br>To receive apologies and reasons for absence.                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>3</b>  | <b>Declarations of Interest</b><br><b>3.1</b> Disclosures of Interest - To receive disclosures by Members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.<br><br><b>3.2</b> Requests for Dispensations - To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. |
| <b>4</b>  | <b>Minutes of the Finance Committee Meeting held on 7 January 2025</b><br>For the Committee to receive and confirm the draft minutes from the Finance Committee Meeting held on 7 January 2025.                                                                                                                                                                                                                                                                                                   |
| <b>5</b>  | <b>Defibrillator – The George Centre</b><br>For the Finance Committee to consider the implications and costs of the Defibrillator in the George Centre and provide recommendations to the Governance Committee and Town Council.                                                                                                                                                                                                                                                                  |
| <b>6</b>  | <b>Financial Accounting Package</b><br>To note that the Clerk, following consultation with the Chairman of the Council and the Chairman of the Finance Committee will be arranging for a Financial Package from Scribe to be installed prior to the financial year end, March 2025.                                                                                                                                                                                                               |
| <b>7</b>  | <b>Update on the Tenancy at Will and Lease</b><br>For the Finance Committee to note that as delegated by Town Council, the Tenancy at Will document is in the process of being signed by the Clerk. Arrangements are being made for SKDC to meet with the Clerk to sign and date the document at the same time.                                                                                                                                                                                   |
| <b>8</b>  | <b>Financial Update</b><br>For the Finance Committee to be provided with an update on the Financial Position for the Town Council and note the payments that have been made.                                                                                                                                                                                                                                                                                                                      |
| <b>9</b>  | <b>Work Programme</b><br>For the Committee to consider future items for the work programme.                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>10</b> | <b>Date for next meeting</b><br>For the Committee to propose a date for the next Finance Committee Meeting.                                                                                                                                                                                                                                                                                                                                                                                       |